

POYNTON BAPTIST CHURCH
EXPENSE CLAIM FORM

Make payment to: _____

Date	Expense Details Please attach all receipts	Amount £
TOTAL		

Payment authorised by a Deacon:

Print Name: _____

Signature: _____

PREFERRED PAYMENT METHOD:-

Bank Transfer

either: () you already have my bank details

or: () account name.....

sort code.....

account number.....

Cheque

either: () please leave in pigeon hole

or : () please post to:-

Postcode: _____

Please leave completed form in treasurer's pigeon hole.